



Kalamazoo County Area Schools Employment Consortium

Employment Application

Openings as of 6/13/2018

Head Start/GSRP Teacher Aide

JobID: 4883

Position Type:

Support Staff/Teacher Assistant

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Date Posted:

6/13/2018

Location:

KRESA/West Main

Closing Date:

08/01/2018

Division:

Head Start/GSRP (Great Start Readiness Program)

Position Type:

Part-time

Hours:

M-F 11:30-3:30

Responsibilities:

Assists the teacher in the instruction to students of academic, social, and motor skills in public schools and/or community sites by performing the following duties:

- Assists with delivery of Head Start services as defined by Head Start Performance Standards
- Assists in instruction of students as designed by the teacher
- Assists with managing student classroom activities and outside of classroom instruction, to include playground monitoring
- Performs daily classroom activities, including materials preparation, food preparation, cleaning and organizing
- Assists with management of students
- Assists students with care of hygiene needs
- Other duties as assigned

Qualifications:

High school diploma or equivalent. Must be able to lift, sit with, and work with children ages 3-4. Must work with and support the teacher and associate teacher. Must be able to support the curriculum being taught to prepare children for K-12 education. May be required to ride a Head Start bus to monitor the children for their safety. Embraces and supports KRESA philosophies related to diversity, inclusiveness and anti-racism. Ability to interact effectively with individuals from a wide range of cultures. Ability to discuss

cultural differences with colleagues and clients. Ability to assess one's own strengths and limitations or challenges and integrate this understanding into interpersonal interactions.

Preferred Skills:

Courses or training related to Early Childhood. Ability to select and develop appropriate methods, skills and techniques attuned to people's cultural, multicultural or marginal experiences in their environments. Ability to effectively employ multicultural approaches in resolving problems.

Apply online at www.kresa.org/jobs

Kalamazoo RESA is an Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals.

Notice of Non-discrimination: It is the policy of Kalamazoo Regional Educational Service Agency that no discriminating practices based on race, color, national origin, sex (including sexual orientation or sexual identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category be allowed during any program, activity, service or in employment. The following positions at Kalamazoo RESA have been designated to handle inquiries regarding the nondiscrimination policy: Assistant Superintendents- Tom Zahrt, Mindy Miller & Dr. Jennifer Sell. Contact information: 269-250-9200, 1819 E. Milham Ave, Portage, MI 49002.

FMLA regulations require all employers to post the [updated FMLA notice](#).

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